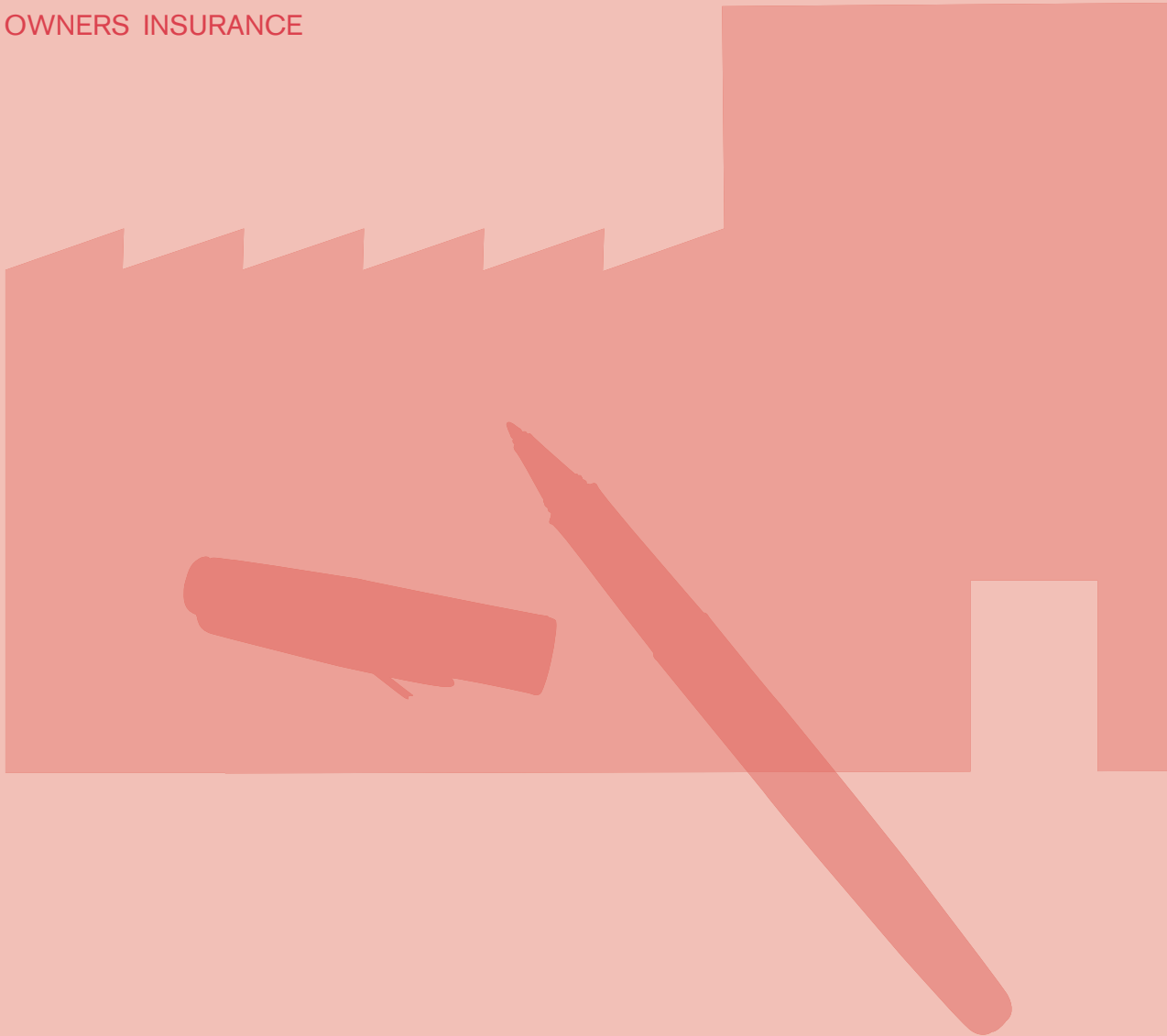


application form

PROPERTY OWNERS INSURANCE



Version 2

To Ecclesiastical Insurance Office plc, Beaufort House, Brunswick Road, Gloucester GL1 1JZ.

Answers to the following questions and any additional details presented to the Company assist us in the assessment of the risk. You must let us know all material facts relevant to this insurance. Failure to do so could result in you not being insured and claims being refused. Material facts are those which would be likely to influence an insurer's consideration of the application. If you are in any doubt as to whether a fact is material you should include it. You should keep a record (including copies of letters) of all information supplied to the Company in connection with this insurance. A copy of this application form is available on request within three months of completion. A specimen policy document is also available.

Please complete in BLOCK CAPITALS and tick where indicated and use additional sheets if necessary.

Applicant details

1 Name of Applicant(s)

Please clearly define all parties to be insured identifying any holding/subsidiary company relationships.

2 Owners'/Directors'/Partners' full names (if not shown above)

3 Postal address

Postcode	Telephone
Email	Website

4 Date upon which the insurance is to commence

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Note: Unless we have confirmed otherwise, no insurance will be in force until we have accepted this application.

Properties to be insured

Note: List each block of buildings separately. Please continue on a separate sheet if necessary.

Address and age of property	Type of property See Note 1	Trade or business of occupier	Number of units/ residences in block
<input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> Age			
<input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> Age			
<input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> Age			
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<input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> Age			

Note 1: eg Shop, office, warehouse, factory, private dwelling house, flat, farm, land. If any property to be insured includes land of more than one hectare, please give details.

Note 2: This should represent the full rebuilding costs including an allowance for VAT if appropriate, architects' and surveyors' fees, legal charges, debris removal and the cost of meeting public authority requirements.

Number of units/ residences unoccupied	Rebuilding sum insured (declared value) See Note 2	Annual rental income See Note 3	Construction See Note 4	Condition of premises See Note 5
	£	£ months		Condition Maintenance schedule
	£	£ months		Condition Maintenance schedule
	£	£ months		Condition Maintenance schedule
	£	£ months		Condition Maintenance schedule
	£	£ months		Condition Maintenance schedule

Note 3: And indemnity period required – 12, 18, 24 or 36 months.

Note 4: If all external walls and coverings are constructed solely of brick, stone, concrete, slates or tiles, state 'standard'. If otherwise please give details.

Note 5: If good state 'good' if not please provide details. Also provide details of maintenance schedule ie how often inspection and repairs are carried out, and by whom.

Properties to be insured continued

1 Is each property subject to a full repairing lease (repairs being the responsibility of the occupier, tenant or sub lessee)?

Yes No

If no, please provide brief details eg Landlord responsible for all repairs, Landlord responsible for common parts etc

2 Are any Flats/Private Dwelling Houses:

(a) let on a short-term basis?

Yes No

(b) let as Student, Local Authority or DSS accommodation or as bed sit rooms?

Yes No

(c) let as holiday accommodation?

Yes No

If you have ticked any of the shaded boxes, please give details.

3 If any of the properties to be insured are listed please give details

Property damage – options

1 Please tick if any of the following options are required

Discount in premium for £500 all claims excess?

Discount in premium for £1,000 all claims excess?

2 Optional insured events

Note: The standard cover includes: fire, lightning and explosion, aircraft, riot, malicious persons, earthquake, storm, flood, escape of water, impact, falling trees, falling aerials, escape of oil, theft damage to the buildings if you are responsible for repairs and theft of contents of common parts.

Please tick if any of the following optional insured events are required.

Accidental damage to glass and sanitary fixtures
(Please answer question 3 if required)

Sprinkler leakage

Subsidence (Please answer question 4 if required)

Accidental damage

Terrorism damage cover

Subterranean fire

3 If you have ticked to include accidental damage to glass and sanitary fixtures please answer the following question

Is any of the glass to be insured not of ordinary glazing quality eg stained, bent or other ornamental glass?

Yes No

If 'Yes' please give details and approximate replacement cost

4 If you have ticked to include subsidence cover please answer questions (a) and (b) below

Note: It may be necessary to complete a separate subsidence questionnaire.

(a) Has any part of any of the properties to be insured ever been affected by movement of any kind, for example subsidence, heave, landslip or settlement?

Yes No

(b) Has any property to be insured been underpinned or provided with other means of structural support?

Yes No

If 'Yes' please give details

Property owners' liability

The standard limit of indemnity is £2,000,000. Please tick below if you require a higher limit

£5,000,000 £10,000,000

Employers' liability

Is Employers' liability required?

Yes No

If you have ticked to include Employers' liability, please provide the following details

Occupation/Nature of work undertaken	Number of employees	Estimated total annual wages/salaries and other earnings
Clerical/Administrative staff		£
Any staff using cradles or external window cleaning		£
Caretakers and routine maintenance staff		£
Others (please describe occupations)		£

Legal expenses

1 Is legal expenses standard cover required?

Yes No

Note: The standard cover includes employment disputes, employment compensation awards, service occupancy, legal defence, bodily injury and tax & VAT.

If you have ticked to include Legal expenses, please answer the following questions

(a) Limit of Indemnity required?

£50,000 £100,000

(b) Have you or any director, partner, employee or representative ever been involved in any action, legal dispute, prosecution, dispute with or investigation/inquiry by HM Revenue & Customs or DSS review in connection with any company, business or firm with which any of you have been involved (excluding driving offences)?

Yes No

If 'Yes' please give details

(c) Are there redundancies envisaged in your business within the next 12 months?

Yes No

If 'Yes' please give details

2 Additional cover options

Please tick if any of the following additional cover options are required, subject to an additional premium

Property protection Contract disputes Debt recovery Statutory licence protection

Equipment inspection

We may be able to arrange inspections required by law for your plant and equipment.

Please tick if required

General questions

1 In respect of the premises to be insured:

(a) Do you know of any damage to third party property resulting from tree root encroachment?

Yes No

If 'Yes' please give details

(b) Are all trees that bound your properties regularly inspected and maintained by suitably qualified personnel?

Yes No

(c) Are you aware of any trade or business of any current or past occupier which presents an undue risk of pollution to the property itself or the land surrounding it or to the property or land of third parties?

Yes No

If 'Yes' please give details

(d) Does the land bounding them contain any ponds, watercourses, lakes, other areas of water, quarries, mineral extraction pits, mines, caves or tips?

Yes No

If 'Yes' please give details

2 Are the buildings being used for the purpose for which they were built?

Yes No

If 'No' please state their original purpose

3 In respect of the risks to be insured whether at the premises or elsewhere has any:

(a) loss, damage, injury or liability arisen during the past 5 years whether insured or not?

Yes No

(b) company or underwriter declined to issue or renew a policy or imposed special terms?

Yes No

If 'Yes' please give details

4 Have you or any director, partner, employee or representative ever been:

(a) convicted of (or charged with but not yet tried for) any offence other than a driving offence?

Yes No

(b) prosecuted under the Factories Act or the Health and Safety at Work etc Act or any other similar legislation?

Yes No

(c) served with a Prohibition Notice under the Health and Safety at Work etc Act?

Yes No

Law applicable

It is our intention to apply the law of England and Wales to your insurance contract unless the policyholder's habitual residence (in the case of an individual) or central administration and/or place of establishment is located in Scotland in which case the law of Scotland will apply. If there is any dispute as to which law applies, it will be English law.

Declaration

**I/We confirm that as far as I am/we are aware the statements made by me/us or on my/our behalf in connection with this insurance are true and complete.
I/We agree to accept a policy in the Company's usual form for this class of business.**

Name(s)

Signature

Date

Long term agreement

In consideration of the Company agreeing to allow a discount of 5% off the net premium, I/we hereby undertake from to offer annually for three years the insurance on the terms and conditions in force at the expiry of each period of insurance and to pay the premium thereon annually in advance, it being understood that: (a) the Company shall be under no obligation to accept an offer made in accordance with this undertaking (b) the sum insured may be reduced at any time to correspond with any reduction in value. This undertaking shall apply to any policy which may be issued by the Company within the duration of this agreement in substitution for the said policy and the same discount of 5% shall be allowed off the net premiums of any such substituted policy.

Signature

Date

Charity
Care
Heritage
Education
Nurseries
Commercial bespoke
Property Owners
Flats
Motor fleet
Household

For further information on any
of our products, please speak
to your insurance broker.

Or visit us at

www.ecclesiastical.com



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