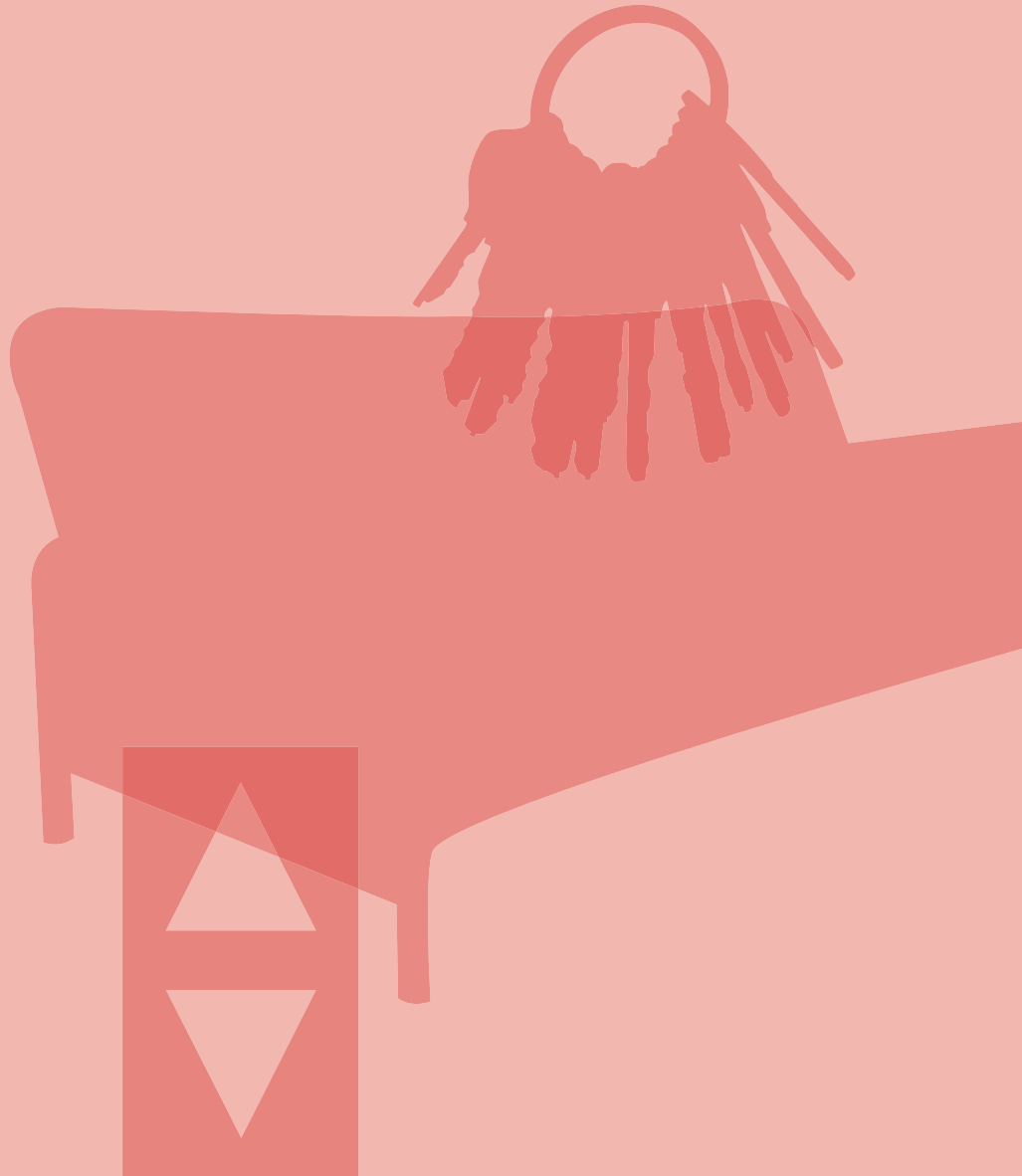


application form

FLATS INSURANCE



To Ecclesiastical Insurance Office plc, Beaufort House, Brunswick Road, Gloucester, GL1 1JZ.

(Available for entire blocks of long term residential flats other than bed-sits, holiday or short term let accommodation, Local Authority housing or individual flats in England, Scotland, Wales, Northern Ireland, the Channel Islands and the Isle of Man).

The following questions are to enable the Company to assess the risk. All material facts must be disclosed. Failure to do so may result in the policy being inoperative. Material facts are those which would be likely to influence an Insurer's consideration of the application. If you are in any doubt as to whether a fact is material, it should be disclosed. You should keep a record (including copies of letters) of all information supplied to the Company in connection with this insurance. We will supply a copy of this completed application form on request within three months of completion. A specimen policy is also available.

Note:

- (i) No insurance will be in force until the application has been accepted by the Company.
- (ii) Certain risks may be subject to a survey.

Please complete in BLOCK CAPITALS throughout and tick the boxes as appropriate

Applicant details

1 Name and position of the person supplying these details:

Name:

Position:

2 The name of the person or organisation to be insured (if different from above):

3 Name and address for correspondence:

Name:

Address:

Postcode:

Telephone number:

Email:

4 Address of property to be insured (if different from above):

5 Profession or business of Applicant:

6 Date cover is to commence:

Cover details

7 Buildings

Sum to be insured

(i) Does the sum insured represent the full cost of rebuilding as new including architects', surveyors', consulting engineers', and legal fees, removal of debris and the costs of meeting local authority requirements? Yes No

8 Contents of common parts (not including contents of flats)

(Sum insured of £20,000 automatically provided)

(i) What is the full replacement cost of the contents of common parts?

(ii) What is the full replacement cost of all valuables, i.e. pictures, works of art, curios etc included in the figure in (i) above?

(iii) If the replacement cost of any single item exceeds £1,500 please provide full details

9 Cover required for Buildings and Contents of common parts

(i) In addition to the standard cover, are the following optional covers required?

Accidental damage Yes No

Act of Terrorism (*not available in Northern Ireland*) Yes No

(ii) Is a voluntary excess required? (In addition to any standard or imposed excess) Yes No

If 'Yes' for which amount £150 £400 £900

10 Public liability

Please indicate the Public liability limit of indemnity you require

£2,000,000 (standard limit) £5,000,000 £10,000,000

11 Employers' liability

Is Employers' liability cover required? Yes No

12 Is engineering insurance required for items such as lifts and boilers?

If 'yes' we can arrange an engineering policy to meet your needs. Yes No

General questions

- 13 (a) Please provide details of the construction of the block of flats by ticking the appropriate boxes and giving additional details where requested. If the building is of mixed construction please provide percentages of the materials used.**

Roofs

Concrete Tile Slate Other

Please specify

Walls

Concrete Stone Brick Other

Please specify

Upper floors

Concrete Steel Girder Timber Other

Please specify

Ground floors

Concrete Stone Timber Other

Please specify

- (b) Does the building have any flat roofing?**

Yes No

If 'yes' what percentage of the overall roof area has flat roofing?

%

- (c) When was the building constructed?**

- (d) Is the block of flats**

(i) purpose built? (ii) converted?

If 'converted' please give approximate date of conversion

- (e) Is any part of the block used for business or commercial purposes?**

Yes No

- (f) How many storeys are there (excluding any basement)?**

- (g) (i) How many flats are there?**

(ii) How many are occupied?

General questions

(h) Do you employ staff who work on the site of the building? Yes No

(i) Please indicate if any security devices are operated at the premises

Key pad/swipe card access control CCTV Intruder alarm

Intercom controlled access Other (please specify below) None

(j) Does the building have any of the following fire protections?

(i) Fire extinguishers Yes No

(ii) Hydraulic hose Yes No

(iii) Automatic fire alarm Yes No

(k) Are the flats:

(i) Freehold or leasehold? Freehold Leasehold

(ii) Let on a short term basis? (6 months or less) Yes No

(iii) Let on a long term basis? (more than 6 months) Yes No

(iv) Let as student, local authority or DSS accommodation or as bed-sitting rooms? Yes No

(v) Let as holiday accommodation? Yes No

(vi) Multiple tenure? Yes No

(l) Is the building in a good state of repair? Yes No

(m) Are lifts, escalators, steam vessels and all other machinery regularly inspected and maintained by qualified engineers and do they comply with all statutory requirements and regulations? Yes No

(n) (i) Has any part of the property ever been affected by movement of any kind, for example subsidence, heave, landslip or settlement? Yes No

(ii) Has the property been underpinned or provided with other means of structural support? Yes No

(o) Is the property on a site which has suffered from flooding at any time in the past 10 years? Yes No

(p) In respect of the risks to be insured, whether at the property to be insured or elsewhere, has any

(i) loss, damage, injury or liability arisen in the past 5 years whether insured or not? Yes No

(ii) insurer declined or cancelled a policy or imposed special terms? Yes No

Declaration

I/We confirm that as far as I am/we are aware the statements made by me/us or on my/our behalf in connection with this insurance are true and complete.

I/We agree to accept a policy in the Company's usual form for this class of business.

Name(s) (in block capitals) on behalf of the Applicant

Signature(s)

Position(s) (if applicable)

Date

Data protection

Ecclesiastical will always act responsibly with your personal data.

By submitting your personal details you consent to us using this information in the ways described in our Privacy Policy, which includes sending you emails from time to time, telling you about offers, discounts or other information which we think may be of interest to you, about our business partners which we have carefully selected and from ourselves. You can opt out at any time.

Our Privacy Policy can be found at www.ecclesiastical.com/privacypolicy or by writing to us at our registered office address.

Please tick if you do not wish to receive marketing information by email about our business partners

Please tick if you do not wish to receive marketing information by email from members of the Ecclesiastical Group

FOR OFFICE USE ONLY

Initials

Date



Beaufort House, Brunswick Road,
Gloucester GL1 1JZ

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