

Terms and Conditions – ‘Charity prize draw - at stand C40 at BIBA

- Entry to the prize draw is free. No purchase necessary.
- The prize draws (4 in total) will take place after 12.00pm on **16th May 2019**.
- There are 4 prizes in total, each of which is a £2,000 (two thousand pounds) donation to your brokerage's chosen Eligible Charity ("**the Donation**");
- **The Promoter is Ecclesiastical Insurance Office Plc, Beaufort House, Brunswick Road, Gloucester, GL1 1JZ**
- **Eligible Charity** is any charity or non-for-profit organisation registered with the Charity Commission in the UK or in the Republic of Ireland, or the OSCR in Scotland, that **DOES NOT**: (a) discriminate unlawfully in any way, as determined by the sole discretion of the Promoter; (b) support any specific political party or affiliated group; (c) relate to any controversial subject matter that is contrary to the values and expectations of the Promoter.
- Entries can be made by submitting a prize draw card at stand C40 at the BIBA 2019 conference at Manchester Central.
- All entrants must be aged 18 years or over and work for a brokerage. In entering the prize draw, you confirm that you are eligible to do so and eligible to claim any prize you may win. Maximum one entry per person. Entry into the prize draw is acceptance of these terms and conditions. Entry to the prize draw will start at **8.30am on 15th May 2019**. The closing date and time for entries to the prize draw is **12:00pm on the 16th May 2019**. The Promoter will accept no responsibility for unsubmitted entries. Illegible or late entries will be void and will not be accepted.
- This competition is not open to employees or contractors of the Promoter or any person directly or indirectly involved with the organisation of the prize draw.
- This prize draw is not open to other exhibitors at the BIBA 2019 conference.
- The Promoter's liability under or in connection with these terms and conditions shall be limited to the Donation, except that the Promoter does not exclude or limit its liability for death or personal injury caused by its negligence, fraudulent misrepresentation or any other liability to the extent that such liability cannot be excluded or limited under applicable law or regulation.
- The winners of the prize draw will be selected at random by a member of the Promoter unconnected with the prize draw. The winners' names and brokerage will be published on social media immediately after each draw takes place and they will be contacted personally by email as soon as practicable after the prize draw takes place. If for any reason a winner cannot be contacted or located at the time, their prize will be forfeited and another winner may be selected at random. The Donation will be paid directly to the Eligible Charity of the brokerage's choice following confirmation of the registered charity number and checking whether the charity is in line with the Promoter's charity giving policy. The decision of the Promoter is final and no correspondence will be entered into. The winner may be required for and contacted in relation to promotional activity. You agree to participate in any such reasonable publicity required by the Promoter. Ecclesiastical will not be responsible for any inability of the selected Eligible Charity to take up the Donation.
- The Donation is not transferrable.
- The Promoter accepts no responsibility for any damage, loss, liabilities, injury or disappointment incurred or suffered by you as a result of entering the prize draw. The Promoter further disclaims liability for any injury or damage to you or any other in connection with the Donation.
- The Promoter reserves the right at any time and from time to time to modify or discontinue, temporarily or permanently, this prize draw with or without prior notice due to reasons outside its control.
- This prize draw will be governed by English law and the English courts shall have exclusive jurisdiction.

Privacy notice

Your privacy is important to us. The data controller in respect of the personal data which we may hold about you is Ecclesiastical Insurance Office plc who you can contact via the Data Protection Officer, at Beaufort House, Brunswick Road, Gloucester, GL1 1JZ or on 01452 528190 or email compliance@ecclesiastical.com.

We collect your personal data and information that you provide on your entry submission. This information may include basic personal details such as your name, email and occupation.

We will process your personal data in accordance with the applicable data protection law.

We will use your personal data for the purposes of running this prize draw, for announcing the winners of the prize draw on our website, social media pages and by email. We will process your personal data on the legal basis that you have consented to the processing by entering the prize draw. We may need to transfer your personal data to our suppliers and agents to administer the prize draw.

Any personal data submitted by you will be processed in line with our Privacy Policy, which is available at www.ecclesiastical.com/privacypolicy.

You have the right to request a copy of all the personal data that we hold about you in a Subject Access Request in writing to our Data Protection Officer at Beaufort House, Brunswick Road, Gloucester, GL1 1JZ. We will take all reasonable steps to confirm your identity before providing you with details of any personal data that we may hold about you.

For further information on how we manage data responsibly, please refer to our Privacy Policy at the above address or contact our Data Protection Officer using the contact details given at the start of this Privacy Notice.

We reserve the right to change this Privacy Notice and its Privacy Policy from time to time for example to keep it up-to-date and compliant with legal requirements.

