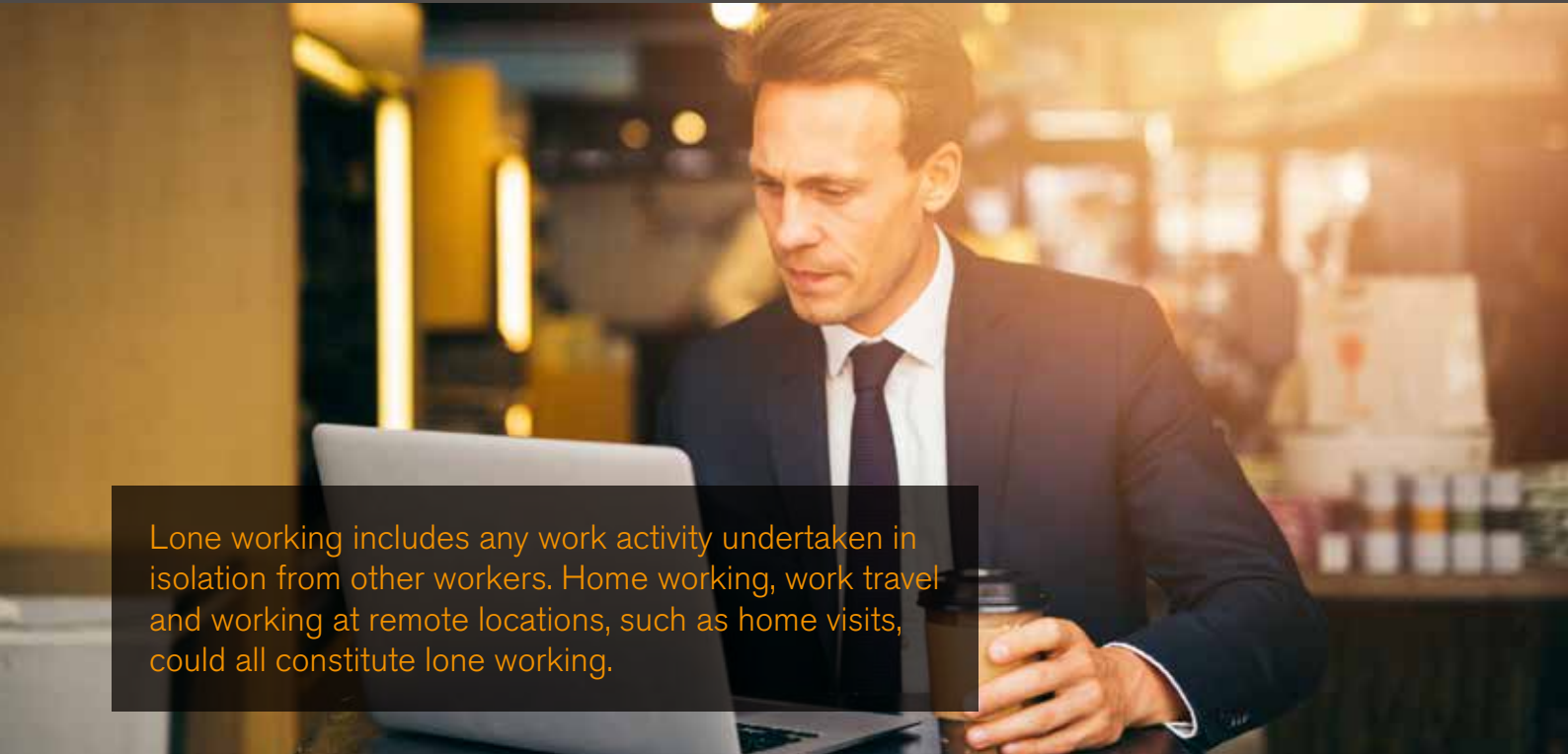


Lone Working

A man in a dark suit and tie is sitting at a table in a cafe, looking at a laptop. He is holding a coffee cup in his left hand. The background is blurred, showing other people and cafe lights.

Lone working includes any work activity undertaken in isolation from other workers. Home working, work travel and working at remote locations, such as home visits, could all constitute lone working.

In accordance with the requirements of the Management of Health and Safety at Work regulations 1999, you must complete a risk assessment to identify any risks arising from lone working, and introduce appropriate precautions to eliminate or control any significant risks identified. If you have 5 or more employees you must record the significant findings of the risk assessment.

Factors to be considered as part of the risk assessment should include

- The risk of violence
- Any increased risks to women and young persons
- Pre-existing medical conditions which might place a lone worker at increased risk
- Workplace hazards, such as the use and handling of work equipment which normally requires more than one person to operate safely.

Suitable precautions might include

- Supervisors periodically visiting and observing lone workers
- Regular contact with the lone worker by telephone or radio
- The provision of automatic warning devices which operate in the event that communications with lone workers fail or in the absence of lone worker activity
- Checks that a lone worker has safely reached his or her final destination.

Further information

Further health and safety information on lone working is available in the HSE leaflet 'Working alone - Health and safety guidance on the risks of lone working' INDG73 (rev 3) from www.hse.gov.uk/pubns/indg73.pdf.

Need to contact us?

For further advice Ecclesiastical customers can call our risk advice line on **0345 600 7531** (Monday to Friday 9am - 5pm, excluding bank holidays) or email us at **risk.advice@ecclesiastical.com** and one of our experts will call you back within 24 hours.

This guidance is provided for information purposes and is general and educational in nature and does not constitute legal advice. You are free to choose whether or not to use it and it should not be considered a substitute for seeking professional help in specific circumstances. Accordingly, Ecclesiastical Insurance Office plc and its subsidiaries shall not be liable for any losses, damages, charges or expenses, whether direct, indirect, or consequential and howsoever arising, that you suffer or incur as a result of or in connection with your use or reliance on the information provided in this guidance except for those which cannot be excluded by law. Where this guidance contains links to other sites and resources provided by third parties, these links are provided for your information only. Ecclesiastical is not responsible for the contents of those sites or resources. You acknowledge that over time the information provided in this guidance may become out of date and may not constitute best market practice.

