

Sprinkler Impairment Notification

Where any part of your sprinkler installation is to be extended, altered, repaired or rendered inoperative, Ecclesiastical must be advised at least 48 hours before using this form.

Should your installation become inoperative or develop a fault that necessitates isolating the system, Ecclesiastical must be informed immediately using this form.

Before and during the works

- Advise your central monitoring station and local Fire Brigade.
- Alterations and repairs to the actual sprinkler installation must be carried out during normal working hours.
- Avoid impairing more than one sprinkler riser at the same time.
- Avoid the partial or complete shut-down of an installation and only isolate the smallest part of the installation necessary for the works. As much as possible of the installation should be retained in an operative condition by blanking off pipework feeding the part where the work is taking place. **You must notify us if this is not possible.**
- Should the works exceed one working day, the sprinkler system must be put back into service at night. **You must notify us if this is not possible.**
- The affected area must be continuously occupied or have a continuous fire watch provided.
- Any hot work in the affected area must be subject to a hot work permit system.
- Prevent smoking in the affected area.
- Outside of working hours all fire doors and fire shutters in the affected zone must remain closed.
- Fire extinguishing appliances must be kept in readiness, with trained personnel immediately available.
- Notify all occupiers of the building when the sprinkler protection is impaired, to ensure loss prevention measures during the period of impairment are strictly applied.

On completion of the works

- Ensure all sprinkler pumps are fully operational and water supply valves are securely padlocked in the fully open position.
- Test each sprinkler valve set by fully opening the drain valve. The pressures should not show a significant drop and quickly return to the original pressure reading once the valve is closed.
- Inform all persons aware of the impairment, that the system has been restored.

Section A – Insured details

Insured:

Person making notification:

Address:

Telephone:

Email:

Section B – Sprinkler impairment details

Impairment type:

Planned

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Emergency

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System / Equipment impaired:

Area(s) affected by impairment:

Reason for impairment:

Proposed impairment date & time:

Expected Restoration date & time:

Section C – Precautions to follow

You must follow and undertake the requirements outlined in the previous page.

Section D – Restoration of system following impairment

Restoration date & time:

Comments:

Person making notification:



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