

General

1. These terms and conditions constitute the agreement between Ecclesiastical and the applicant in relation to the Ministry Bursary Award (the "Award") along with the application form and any related Award offer letter (including any special conditions specified in it), together, constituting the "Award Agreement".
2. The amount of the Award is set out in the Award offer letter. We are not able to increase the amount of the Award. The amount of the Award may be different to the amount applied for.
3. The Award will be paid via BACS transfer unless agreed otherwise in writing by Ecclesiastical. Bank details will be collected via secure email encryption.
4. The applicant will complete their sabbatical in accordance with the applicant's application, unless otherwise agreed in writing. The Award must ONLY be used exclusively for the purposes specified.
5. Ecclesiastical recognises that needs can change over time. Therefore, if the applicant believes it necessary and is experiencing difficulty to undertake their sabbatical within the timeframe specified in the application form, they must inform Ecclesiastical at the earliest opportunity. Return of part or whole of the Award may be requested if the sabbatical cannot be completed within reasonable timescales.
6. The applicant will provide Ecclesiastical with a written report of the sabbatical outlining their plans, achievements and results (using the agreed form).
7. In accepting an Award from Ecclesiastical, the applicant agrees to Ecclesiastical using its name and information about the sabbatical in its own publicity material. In instances where confidentiality is a particular issue, the applicant must advise Ecclesiastical of this when accepting any Award.
8. By accepting these terms and conditions the applicant agrees to indemnify and keep indemnified Ecclesiastical from and against any and all claims, damages, losses and expenses which it incurs or sustains as a result of non-fulfilment of the obligations of the applicant under these terms and conditions, any of its actions or omissions in relation to the Award and its use of the same.

Cessation or Reimbursement of an Award

Ecclesiastical may, at its absolute discretion, stop the payment of an Award, or request the return of all or some of its Award (regardless of how much you may have already spent) if the sabbatical cannot take place or where the applicant:

- Uses the Award for purposes not previously agreed by Ecclesiastical
- Is unable to spend the Award as specified (although a request to spend the award on alternative purposes can be made – see above)

- Is unable to spend the Award in the time agreed
- Fails to provide a written report of the sabbatical (using the agreed form)
- Operates in a manner which could be detrimental to the reputation of Ecclesiastical or which Ecclesiastical considers to be unsatisfactory, inappropriate or negligent
- Is found to have given false or misleading information to Ecclesiastical at any time
- Breaches any of these terms and conditions.

Termination of the agreement

These terms and conditions and the Award Agreement remain in force for whichever of these is the longest time:

- For one year following the payment of the last Instalment of the Award
- As long as any part of the Award remains unspent
- As long as you do not carry out any of the terms and conditions of the Award Agreement or any breach of them continues (this includes any outstanding reporting).

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